

THPO Tool Kit: So You're a THPO, Now What? Workshop
Expert help establishing a Tribal Historic Preservation Office
June 23 & 24, 2021

9:30am – 1:00pm PDT / 12:30pm - 4:00pm EDT

Two 3.5-hour days including 30-minute break each day.

Day 1 – June 23

9:30am – 11:00am PDT / 12:30pm – 2:00pm

SESSION 1

- Welcome & Invocation (5 mins)
- Best Practices for setting up your office infrastructure such as handling administrative tasks, staffing and time tracking (45 mins)
- Q & A (40 mins)

11:00am – 11:30am PDT / 2:00pm – 2:30pm

30 MINUTE BREAK

11:30am – 1:00pm PDT / 2:30pm – 4:00pm EDT

SESSION 2

- Prioritizing and managing workload, including triaging strategies for review requests (45 mins)
- Q & A (45 mins)

Day 2 – June 24

9:30am – 11:00am PDT / 12:30pm – 2:00pm

SESSION 1

- Welcome to day 2 (5 mins)
- NPS grant application & reporting, tasks fundable
- Q & A (40 mins)

11:00am – 11:30am PDT / 2:00pm – 2:30pm

30 MINUTE BREAK

11:30am – 1:00pm PDT / 2:30pm – 4:00pm EDT

SESSION 2

- Sourcing other funding for your THPO program
- Q & A (45 mins)