



GRAY & PAPE

HERITAGE MANAGEMENT

POSITION AVAILABLE
Principal Investigator - Archaeology
Indianapolis, IN

Gray & Pape, a national and international cultural heritage management firm, has an opening for a Principal Investigator- Archaeology to join our Archaeology practice and support our Midwest region in Indianapolis or Cincinnati, with strong preference for candidates in Indianapolis.

The expected salary range is \$66,878-\$90,482, based on experience and qualifications, as a full-time, regular status, exempt employee. Gray & Pape offers a hybrid work environment with built-in flexibility for days in the office.

Summary of the Role

The Principal Investigator-Archaeology is responsible for conducting and overseeing all aspects of archaeological studies. This includes archaeological, cultural, historical, and environmental research; literature reviews/desktop assessments; archaeological reconnaissance and due diligence surveys; Phase I archeological surveys; Phase II archaeological testing and evaluation; Phase III archaeological excavation, data recovery, and mitigation; archaeological, cultural, and historical artifact and laboratory analysis; preparation of archaeological, cultural, historical, and environmental contexts; preparation of a variety of archaeological documentation and technical reports; and preparing artifacts and records for curation.

Required Qualifications

1. M.A./M.S. in Anthropology, Archaeology, or a closely related field.
2. 5 years of CRM supervisory and lead author CRM report preparation experience.
3. Qualified to register as an RPA with the Register of Professional Archaeologists.
4. Familiarity with field geospatial software such as ESRI ArcMap and Google Earth.
5. Technological skills: ESRI Survey 123 and Field Maps, Microsoft Office, Adobe Acrobat, traditional and digital mapping, including total station and GPS-based mapping skills; photography; survey techniques; and excavation techniques.
6. Ability to analyze data such as statistical analysis, material culture analysis, and geomorphological analysis.
7. Comprehensive understanding of the legal framework of CRM and the National Register of Historic Places Criteria and their application.
8. Experience directing field crews.
9. Demonstrable report writing experience, working within report templates and following style guides.
10. Ability to prioritize multiple assignments and tasks concurrently.
11. Demonstrated ability to organize and coordinate work within schedule and budget constraints.
12. Demonstrated ability to independently design and complete research.
13. Demonstrated oral and written communication skills.
14. Display curiosity and respect for others' perspectives and strengths and a commitment to promoting equity and inclusion.
15. Must possess a valid driver's license.



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Preferred Qualifications

1. Experience in Geoarchaeology.
2. Experience with GIS software.

Travel

Travel is project-dependent with an expectation of travel outside the local area and for multiple days. Some projects may require extended travel.

Gray & Pape offers a competitive pay and benefits package, including paid holidays, paid vacation and sick leave, health and disability insurance, and a 401(k)-retirement plan. A complete job description is available upon request.

If you are interested in joining our team, please submit the following to Charity Kys, HR Director, at ckys@graypape.com. No phone calls, please.

- Cover letter detailing expression of interest
- Resume or CV
- One writing sample (preferably as sole/primary author) from the past 3–5 years

This position is open until filled and qualified candidates may be interviewed immediately. Please visit us at <https://www.graypape.com/our-company/careers/> to learn more.

Gray & Pape is an Equal Opportunity Employer. We are committed to providing an environment of respect and inclusion where equal employment opportunities are available to all applicants and employees. Applicants and employees will not be discriminated against on the basis of race, color, religion, sex, sexual orientation, gender identity, gender expression, disability, national origin, protected veteran status, or any other protected status under federal, state, or local law. Please contact HR to request an accommodation.